

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 14

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 14, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Brad Edrington, Dave Siebert, Brenda Wehmer, Doug Koenig and Rhonda Koenig

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on October 25, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

The public hearing regarding the Turtlecreek Township/Monroe JEDD 2022 was opened at 7:00 p.m. Mrs. Brenda Wehmer of Dinsmore and Shohl informed the Board that the JEDD is for the property at State Route 63 and Union Road and will be between the City of Monroe and Turtlecreek Township. The JEDD will allow for an income tax to be collected to benefit both parties. Monroe will provide economic development services and traffic maintenance within the JEDD. Turtlecreek Township will provide way finding signage. There are provisions for other improvements to be allowed by both parties. Monroe will administer the income tax according to their income tax code. They will provide collection and distribution service with a 3.5% collection fee. Once the contract is approved by Monroe City Council and Turtlecreek Township Board of Trustees it may be signed. This is a 99-year JEDD with some renewal provisions. The split for the income tax is primarily 23% to Monroe and 77% to Turtlecreek Township. Some amounts will be set aside for other expenses including audits. Turtlecreek Township will provide Fire and EMS services. The agreement prohibits annexation by the City of Monroe during the life of the JEDD. Mr. VanDeGrift opened the floor for anyone in attendance to speak either for or against the JEDD. No one chose to speak. Mr. Jones made a motion to close the public hearing regarding the Turtlecreek Township/Monroe JEDD 2022 at 7:08 p.m. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the hearing was closed.

Mr. Jones made a motion, seconded by Mr. Sams to approve the Turtlecreek-Monroe 2022 Joint Economic Development District Contract. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-01**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, requested that the Board rescind Resolution 22-10-06 regarding hiring of Matthew Misko for EMS-Paramedic. Mr. Sams made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-02**. (A copy of the resolution is included in the minutes).

Chief Jameson requested approval to reinstate Mark Hall to active status as a part-time FF2/EMS-B and terminate his unpaid leave of absence effective 11-5-22. Mr. Sams made a motion, seconded by Mr. Jones to reinstate Mark Hall to active status effective 11-5-22. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-03**. (A copy of the resolution is included in the minutes).

Chief Jameson informed the Board that he received the resignation of Trenton Jollay from his position of FF2/EMS – Basic effective 11-11-22. Mr. Sams made a motion, seconded by Mr. Jones to accept the resignation of Trenton Jollay effective 11-11-22. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-04**. (A copy of the resolution is included in the minutes).

Chief Jameson informed the Board that the Fire engine ordered in December of 2021 may be received in 2023 but no word yet on when the ambulance will be ready. Chief Jameson suggested we may need to order another ambulance as it maybe 2 years until we would receive it under the current supply chain issues.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, asked the Board if they want to require Fischer Homes to place no parking signs on the hydrant side of the streets in Section 7 of Shaker Run. Emergency equipment and snowplows have difficulty maneuvering between parked cars. Mr. Jones made a motion, seconded by Mr. Sams to approve no parking signs as stated above. All present voiced a "YEA" vote and the motion passed.

Mr. Siebert informed the Board that street sweeping is needed for Stone Wall subdivision with Cardinal Landscaping providing the service for \$1,760.00. The Township will pay for the street sweeping initially and then be reimbursed by Warren County storm water funding. Mr. Sams made a motion, seconded by Mr. Jones to approve the street sweeping Stone Wall Subdivision as stated above. All present voiced a "YEA" vote and the motion passed.

Mr. Siebert informed the Board that TOM 74 needs to have the Manifold Assembly and EGR Cooler repaired. This is an orange dump truck. The cost to repair it is approximately \$6,250.68 from Blust Motor Service Inc. Mr. Sams made a motion, seconded by Mr. Jones to approve the repair of TOM 74 with Blust Motor Service Inc. for \$6,250.68. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-05**. (A copy of the resolution is included in the minutes).

Mr. VanDeGrift asked Mr. Siebert about the truck sitting in the bay for 4 months awaiting repair. Mr. Siebert stated he had the parts and can have it ready in a day. Mr. VanDeGrift requested that Mr. Siebert complete the repairs as soon as possible as it will be needed for snow plowing.

Mr. Siebert informed the board the Engineer's office is requesting a letter regarding participation in road resurfacing for 2023. The Trustees requested that Mr. Siebert provide the board with a list of the roads indicating what needs resurfaced.

Mr. Siebert requested a modification to the motion from the previous meeting regarding the purchase of chainsaws. The modification motion is to include repairing the existing saws for \$102.00 and the purchase of one chain saw for \$179.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the modification as stated above. All present voiced a "YEA" vote and the motion passed.

Mr. Siebert informed the Board that there will be a signage work session scheduled for November 16th at 8:00 a.m.

Mr. VanDeGrift asked if the boom mowing has been completed for the year. Mr. Siebert stated that Mr. Schnetzer is finishing up some small areas.

Administration:

Tammy Boggs, Township Administrator, requested a resolution to accept a snow plow agreement for CFPN (Core 5) for the township to snow plow and charge them for that service. Mr. Sams made a motion, seconded by Mr. Jones to approve the snow plow agreement with CFPN for Township provided snow plowing services. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs requested a resolution to accept a snowplow agreement for the Warren County Port Authority for Core 5 Development for the township to snowplow and charge them for that service. Mr. Sams made a motion, seconded by Mr. Jones to approve the snowplow agreement with Warren County Port Authority for Core 5 Development for Township provided snow plowing services. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs asked the Board about Core 5 development roadway bonding. The Trustees are agreeable to the maintenance bond being in place for one to two years after public acceptance.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,811.45. The purchases are \$71.43 from Broadway Barrel House, \$1,160.87 from Amazon, \$508.00 from Ernst Concrete, \$159.91 from Home Depot, \$332.82 from Costco, \$165.00 from Ohio Township Association, \$299.96 from Summit Race and \$113.46 from US Diary. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$2,811.45. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that the 2023 Anthem Renewal quote came in at 8.89% increase. More information will be given at the next meeting after Mrs. Boggs completes her analysis regarding health insurance.

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Engineer's office regarding 2023 Combined County & Township Annual Resurfacing
Email from Ms. Summers requesting the JEDD agreement for the Lebanon/Turtlecreek JEDD
Email from Mr. Rankin, OPF for a public records request.
Letter from Warren County Water & Sewer Department regarding backflow testing
Email from Mr. Tucker regarding parks in the township
Email from Ms. Fulkerson regarding update on Hoffmann Ave
Letter from Medical Mutual regarding training
Letter from Ohio Association of Professional Fire Fighters for public records request
Email from Ms. Fritz regarding the 5K at Armco
Email from Navia regarding price increase
Warren County Commissioners fall 2022 update
Warren County Health District monthly report
Email from Mr. Grafton regarding speed sign in Charleston Woods
Email from Ms. Shelton regarding open fire code issues
Email from Mr. Harvey for public records request

OUT:

Email to Ms. Summers regarding request for the JEDD agreement for the Lebanon/Turtlecreek JEDD
Email to Mr. Rankin, OPF regarding public records request.
Email to Mr. Tucker regarding parks in the township
Email to Ms. Fulkerson regarding update on Hoffmann Ave
Letter to Mr. Lester regarding job offer for seasonal Road Technician
Email to Mr. Grafton regarding speed sign in Charleston Woods
Email to Ms. Shelton regarding open fire code issues
Email to Mr. Harvey with public records request information

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested a ratified line-item transfer from General Fund Contingencies 1000-930-930-0000 to Other Financing 1000-990-990-0000 in the amount of \$210,000.00. The Board of Trustees of Turtlecreek Township and Fiscal Officer have determined due to the rising rate environment on investments, the township would be liquidating lower yield investments to capture higher yield investments. As the amount needed to liquidate investments to capture higher yield investments and the amount is unknown, the Fiscal Officer will liquidate the investments and ratify the line-item account transfer at the next regular scheduled meeting. Mr. Sams made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers updated the Board on the current status of the investment portfolio including recent transactions capturing higher rates as are now available through LCNB Trust department as the Investment Advisors. This process was previously discussed at the September 25, 2022 meeting as necessary to get improved investment income.

Mrs. Childers requested a resolution to engage Hurst Kelly & Company LLC for year-end financial assistance at a cost of \$5,000.00 and to sign the engagement agreement. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-08**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers requested a resolution to engage Hurst Kelly & Company LLC for accounting and consulting services at their rate of \$250.00 per hour, with Mrs. Childers signing the contract with services remaining in effect until terminated by either party. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a “YEA” vote and the motion was passed with **Resolution 22-11-09**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 34308 through 34360 (copy to follow) and Vouchers 1142-2022 through 1247-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/17/22	10/28/22	1142-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOV'T HB62 OCTOBER 2022 (DIRECT DEPOSIT)
10/17/22	10/28/22	1143-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,520.09	LOCAL GOV'T OCTOBER 2022 (DIRECT DEPOSIT)
10/24/22	10/28/22	1144-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,902.00	NEW \$5 PERMISSIVE AUTO TAX SEPTEMBER 2022 (DIRECT DEPOSIT)
10/24/22	10/28/22	1145-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,206.64	MOTOR VEHICLE LICENSE TAX SEPTEMBER 2022 (DIRECT DEPOSIT)
10/24/22	10/28/22	1146-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,094.19	CENTS PER GALLON OCTOBER 2022 (DIRECT DEPOSIT)
10/24/22	10/28/22	1147-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,249.98	OLD \$5 PERMISSIVE AUTO TAX SEPTEMBER 2022 (DIRECT DEPOSIT)
10/24/22	10/28/22	1148-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,938.23	GAS EXCISE TAX OCTOBER 2022 (DIRECT DEPOSIT)
					\$40,875.98	
10/31/22	11/3/22	1176-2022	OTARMA	2031-892-0000	\$580.00	2022-2023 PREMIUM REFUND
					\$580.00	
11/3/22	11/14/22	1226-2022	CINCINNATI BELL TELEPHONE	1000-303-0000	\$980.65	3RD QTR 2022 FRANCHISE FEES (DIRECT DEPOSIT)
					\$980.65	
10/28/22	11/2/22	1175-2022	J TITUS	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
10/31/22	11/3/22	1177-2022	STAROHIO	1000-701-0000	\$7,943.80	OCTOBER 2022 INTEREST
10/31/22	11/3/22	1178-2022	PRIMARY	1000-701-0000	\$5.68	OCTOBER 2022 INTEREST
						VOID
10/3/22	11/4/22	1180-2022	US BANK	1000-701-0000	\$14.00	OCTOBER 2022 INTEREST
10/3/22	11/4/22	1181-2022	CD 15	1000-701-0000	\$337.68	OCTOBER 2022 INTEREST
10/3/22	11/4/22	1182-2022	LCNB TRUST	1000-701-0000	\$1,569.66	OCTOBER 2022 INTEREST
10/5/22	11/4/22	1183-2022	CD 9	1000-701-0000	\$317.22	OCTOBER 2022 INTEREST
10/17/22	11/4/22	1184-2022	UST 8	1000-701-0000	\$156.25	OCTOBER 2022 INTEREST
10/19/22	11/4/22	1185-2022	CD 33	1000-701-0000	\$204.65	OCTOBER 2022 INTEREST
10/27/22	11/4/22	1186-2022	FFCB 5	1000-701-0000	\$186.67	OCTOBER 2022 INTEREST
10/27/22	11/4/22	1187-2022	FFCB 9	1000-701-0000	\$180.00	OCTOBER 2022 INTEREST
10/27/22	11/4/22	1188-2022	FHLB 4	1000-701-0000	\$326.39	OCTOBER 2022 INTEREST
10/27/22	11/4/22	1189-2022	FHLMC 14	1000-701-0000	\$997.50	OCTOBER 2022 INTEREST
10/27/22	11/4/22	1190-2022	FNMA 8	1000-701-0000	\$909.72	OCTOBER 2022 INTEREST
10/27/22	11/4/22	1191-2022	CD 17	1000-701-0000	\$327.45	OCTOBER 2022 INTEREST
10/28/22	11/4/22	1192-2022	CD 14	1000-701-0000	\$314.67	OCTOBER 2022 INTEREST
10/28/22	11/4/22	1193-2022	CD 16	1000-701-0000	\$337.68	OCTOBER 2022 INTEREST
10/28/22	11/4/22	1194-2022	CD 22	1000-701-0000	\$347.92	OCTOBER 2022 INTEREST
10/31/22	11/4/22	1195-2022	FHLB 5	1000-701-0000	\$471.00	OCTOBER 2022 INTEREST
10/25/22	11/7/22	1196-2022	INVESTMENT CP 2	1000-701-0000	\$813.26	Gain on Investment
					\$15,761.20	
10/14/22	10/28/22	1149-2022	STATE OF OHIO	2191-299-0000	\$4,654.63	LIFE SQUAD SERVICES WCI 2ND QTR 2022 (DIRECT DEPOSIT)
10/25/22	10/28/22	1150-2022	STATE OF OHIO	2191-299-0000	\$8,650.40	LIFE SQUAD SERVICES LCI 3RD QTR 2022 (DIRECT DEPOSIT)
10/27/22	10/28/22	1151-2022	UNITED HEALTHCARE	2191-299-0000	\$853.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/22	10/28/22	1152-2022	AETNA	2191-299-0000	\$1,064.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/26/22	10/28/22	1153-2022	BUCKEYE COMMUNITY	2191-299-0000	\$450.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/26/22	10/28/22	1154-2022	CGS	2191-299-0000	\$410.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/26/22	10/28/22	1155-2022	AETNA	2191-299-0000	\$91.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/22	10/28/22	1156-2022	CGS	2191-299-0000	\$4,010.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/22	10/28/22	1157-2022	HWHO	2191-299-0000	\$153.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/22	10/28/22	1158-2022	AARP SUPPLEMENTAL	2191-299-0000	\$105.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/22	10/28/22	1159-2022	ANTHEM BLUE	2191-299-0000	\$817.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/22	10/28/22	1160-2022	UNITED HEALTHCARE	2191-299-0000	\$691.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/22	10/28/22	1161-2022	AETNA BETTER HEALTH	2191-299-0000	\$547.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/22	10/28/22	1162-2022	AETNA BETTER HEALTH	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/22	10/28/22	1163-2022	AARP SUPPLEMENTAL	2191-299-0000	\$90.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/22	10/28/22	1164-2022	HNB-ECHO	2191-299-0000	\$566.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/22	10/28/22	1165-2022	AARP SUPPLEMENTAL	2191-299-0000	\$99.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1166-2022	CGS	2191-299-0000	\$2,839.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1167-2022	ANTHEM BLUE	2191-299-0000	\$1,697.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1168-2022	UNITED HEALTHCARE	2191-299-0000	\$296.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1169-2022	HNB-ECHO	2191-299-0000	\$86.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1170-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$1,163.76	LIFE SQUAD SERVICES SEPTEMBER 2022 (DIRECT DEPOSIT)
10/31/22	11/2/22	1171-2022	HNB-ECHO	2191-299-0000	\$380.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1172-2022	AARP SUPPLEMENTAL	2191-299-0000	\$188.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/22	11/2/22	1173-2022	HNB-ECHO	2191-299-0000	\$132.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/22	11/2/22	1174-2022	STATE FARM MUTUAL AUTOMOBILE INSURANCE C	2191-299-0000	\$117.79	LIFE SQUAD SERVICES
11/1/22	11/14/22	1197-2022	TRICARE PAYMENT	2191-299-0000	\$486.68	LIFE SQUAD SERVICES
11/4/22	11/14/22	1198-2022	TRICARE PAYMENT	2191-299-0000	\$102.07	LIFE SQUAD SERVICES
11/14/22	11/14/22	1199-2022	CENTRAL STATES HEALTH & LIFE CO OF OMAHA	2191-299-0000	\$87.87	LIFE SQUAD SERVICES
11/1/22	11/14/22	1200-2022	CIGNA	2191-299-0000	\$104.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/22	11/14/22	1201-2022	HUMANA	2191-299-0000	\$318.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/22	11/14/22	1202-2022	AETNA	2191-299-0000	\$816.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/22	11/14/22	1203-2022	CGS	2191-299-0000	\$875.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/22	11/14/22	1204-2022	CGS	2191-299-0000	\$345.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/22	11/14/22	1205-2022	AETNA BETTER HEALTH	2191-299-0000	\$535.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/22	11/14/22	1206-2022	UMR	2191-299-0000	\$855.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/22	11/14/22	1207-2022	BUCKEYE COMMUNITY	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/22	11/14/22	1208-2022	HBPI	2191-299-0000	\$145.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/22	11/14/22	1209-2022	HWHO	2191-299-0000	\$262.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/22	11/14/22	1210-2022	AARP SUPPLEMENTAL	2191-299-0000	\$297.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/22	11/14/22	1211-2022	HNB-ECHO	2191-299-0000	\$398.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/22	11/14/22	1212-2022	UNITED HEALTHCARE	2191-299-0000	\$453.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/22	11/14/22	1213-2022	AARP SUPPLEMENTAL	2191-299-0000	\$87.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/22	11/14/22	1214-2022	MEDICAL MUTUAL	2191-299-0000	\$92.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/22	11/14/22	1215-2022	ANTHEM BLUE	2191-299-0000	\$1,685.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/22	11/14/22	1216-2022	CGS	2191-299-0000	\$4,703.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/22	11/14/22	1217-2022	HUMANA	2191-299-0000	\$437.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/22	11/14/22	1218-2022	HWHO	2191-299-0000	\$498.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/22	11/14/22	1219-2022	UNITED HEALTHCARE	2191-299-0000	\$570.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/22	11/14/22	1220-2022	CGS	2191-299-0000	\$791.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/22	11/14/22	1221-2022	AETNA	2191-299-0000	\$1,686.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/9/22	11/14/22	1222-2022	AETNA	2191-299-0000	\$351.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/9/22	11/14/22	1223-2022	AETNA	2191-299-0000	\$475.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/10/22	11/14/22	1224-2022	BUCKEYE COMMUNITY	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/10/22	11/14/22	1225-2022	ANTHEM BLUE	2191-299-0000	\$556.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/22	11/14/22	1227-2022	STATE OF OHIO	2191-299-0000	\$6,232.91	LIFE SQUAD SERVICES WCI 3RD QTR 2022 (DIRECT DEPOSIT)
					\$54,910.04	

Other Business:

None.

Visitor Concerns:

Mr. Doug Koenig from Warren County Airport spoke about the airport LED lights being installed along the taxi way, the weather reporting system is being upgraded and that they currently have 117 planes on site.

Mrs. Rhonda Koenig thanked the Board for allowing the Board of Elections use the meeting room for one of the voting locations.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Pending or imminent court action pursuant to ORC 121.22 (G) (3) at 7:41 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:08 p.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 29, 2022 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

RESOLUTION NO. 22-11-01

A RESOLUTION APPROVING THE TURTLECREEK-MONROE 2022 JOINT ECONOMIC DEVELOPMENT DISTRICT CONTRACT

WHEREAS, The Township of Turtlecreek, Warren County, Ohio (the "Township") desires to create a joint economic development district for property located in Turtlecreek Township; and

WHEREAS, the purpose of creating the District is to facilitate economic development, to create and preserve jobs and employment opportunities, and to improve the economic welfare of the people of the Township, the municipality, and the State; and

WHEREAS, the Township of Turtlecreek, the City of Monroe, Ohio ("Municipality") have negotiated and now intend to enter into the Turtlecreek-Monroe 2022 Joint Economic Development District Contract (the "Contract") to create and provide for the creation of the Turtlecreek-Monroe 2022 Joint Economic Development

District (the “District”) in accordance with Section 715.72 of the Ohio Revised Code for their mutual benefit of their residents and of the State of Ohio (the “State”); and

WHEREAS, the JEDD Contract will provide for, among other things, the following: (i) the creation of a JEDD Board of Directors to govern the operation of the JEDD and the enumeration of the powers of the JEDD Board of Directors; (ii) the levy of a JEDD income tax, a portion of the proceeds of which will be used to finance the construction of public infrastructure improvements within the JEDD; and (iii) the provision of utility services and other services within the JEDD to benefit the property located within the JEDD; and

WHEREAS, the property owner within the proposed District has petitioned for the creation of the District, such petition is on file with the fiscal officer; and

WHEREAS, (i) this Board held a public hearing concerning the Contract at 7:00 PM, on November 14, 2022, in accordance with Section 715.72 of the Ohio Revised Code, (ii) 30 days public notice of the time and place of the public hearing was provided in the Journal New Pulse of Lebanon and Mason, a newspaper of general circulation in the Township, (iii) during the 30-day period prior to the public hearing, a copy of the text of the Contract, together with copies of the District Map and plans related to or part of the Contract and the Economic Development Plan including schedules, were on file for public examination in the office of the Fiscal Officer.

NOW THEREFORE, BE IT RESOLVED, unanimously by the Turtlecreek Township Board of Trustees (the “Board”):

SECTION 1. This Council finds and determines that the creation of the Turtlecreek-Monroe 2022 Joint Economic Development District (the “JEDD”) will facilitate economic development to create and preserve jobs and employment opportunities and to improve the economic welfare of the people in the State of Ohio and in the areas of the City of Monroe, the and the Township of Turtlecreek. This Board approves and ratifies the economic development plan now on file with the Fiscal Officer. This Board further finds and determines that Turtlecreek Township has not entered into a separate contract for utility services with the Municipality.

SECTION 2. This Board approves the Turtlecreek-Monroe 2022 Joint Economic Development District Contract now on file with the Fiscal Officer (see attached Exhibit A, incorporated herein by reference). The Township Administrator is hereby authorized and directed to execute the Contract on behalf of the Board of Trustees and Turtlecreek Township.

SECTION 3. A copy of the text of the Contract, together with copies of District Maps and plans related to or part of the Contract, shall remain on file in the office of the Fiscal Officer.

SECTION 4. The Board finds that the creation of the District is proposed at the request of the owner of land included within the proposed District, and the territory to be included in the proposed District is zoned in a manner appropriate to the function of the proposed District, and that, this District shall form 30 days after authorization by all contracting parties pursuant to the authority under Section 715.72 of the Ohio Revised Code.

If this resolution is approved by a unanimous vote of the members of this Board of Township Trustees; this Board of Township Trustees hereby invokes its authority in Section 715.77(A)(1) of the Act to not submit its approval of the JEDD Contract to its electors.

SECTION 5. Jointly with the Municipality, the Fiscal Officer shall file or cause to be filed, with the State of Ohio Director of Development, (i) a signed copy of the Contract, (ii) a description of the area to be included in the District, including a map in sufficient detail to denote the specific boundaries of the area and to indicate any zoning restrictions applicable to the area, (iii) the Economic Development plan as described in division (C) of Section 715.72 of the Ohio Revised Code, (iv) certifies copies of the ordinances and resolutions of the contracting parties relating to the Contract and District, (v) a certificate of each party that the public hearings required by Section 715.72 of the Ohio Revised Code have been held, the date of the hearings, and evidence of publication of the notice of the hearings, (vi) a petition signed by the owner of property, located within the area to be included in the District.

SECTION 6. The appropriate officers of Turtlecreek Township are authorized and directed to, jointly with the Municipality, file with the State of Ohio Director of Development, those documents prescribed by Ohio Revised Code Section 715.72(O). The appropriate officers of Turtlecreek Township are authorized to execute and deliver such instruments and certificates necessary to effect the creation of the JEDD.

SECTION 7. The Board is hereby authorized to take such actions, or to cause such actions to be taken, on behalf of the Township, including signing and approving agreements or other instruments contemplated by the Contract as deemed necessary or appropriate to accomplish the purposes of this Resolution and the Contract.

SECTION 8. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board were in meetings open to the public in compliance with the law.

SECTION 9. This Resolution shall be in full force and effect from and immediately upon its adoption.

Adopted this 14th day of November, 2022.

ATTEST:

Township Fiscal Officer

APPROVED AS TO FORM:

Law Director

**RESOLUTION 22-11-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 22-10-06 regarding hiring of Matthew Misko for EMS – Paramedic.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of November, 2022

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 22-11-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**REINSTATE MARK HALL TO ACTIVE STATUS,
EFFECTIVE NOVEMBER 5, 2022**

WHEREAS, Mark Hall has requested to be reinstated to active status with the Turtlecreek Township as a part-time FF2/EMS-B with the department and terminate his unpaid leave of absence; and

WHEREAS, the effective date to reinstate Mark Hall to active status with the department will be November 5, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby reinstate to active status, Mark Hall, effective November 5, 2022.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of November, 2022

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 22-11-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR TRENTON JOLLAY, FF2/EMS – BASIC
EFFECTIVE NOVEMBER 11, 2022**

WHEREAS, Chief Jameson was notified that Trenton Jollay resigned from his position of FF2/EMS - Basic with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be November 11, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Trenton Jollay, effective November 11, 2022.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of November, 2022

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 22-11-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township Road Department has a need to repair TOM 74 (Manifold Assy and EGR Cooler); and

WHEREAS, the cost to repair TOM -74 is the approximate amount of \$6,250.68 from Blust Motor Service Inc.; and

WHEREAS, the source of the funds will be the Road Fund 2031 (2031-330-323-0000 Repairs and Maintenance).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair of TOM 74 with Blust Motor Service Inc in the approximate amount of \$6,250.68.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of November, 2022

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-11-06
2022

Date of Resolution: November 14,
2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Sams	YEA
Mr. Jones	YEA

Resolution adopted this 14th day of November, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 22-11-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have a need to transfer within the General Fund from line-item account 1000-930-930-0000 (Contingencies) to line-item account 1000-990-990-0000 (Other – Other Financing Uses) \$210,000.00. The Board of Trustees of Turtlecreek Township and Fiscal Officer have determined due to the rising rate environment on investments, the township would be liquidating lower yield investments to capture higher yield investments.

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, will have a need to transfer additional funds from the General Fund line-item account 1000-930-930-0000 (Contingencies) to line item account 1000-990-990-0000 (Other – Other Financing Uses) as investments are liquidated to capture higher yield investments and the amount is unknown, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorize the Fiscal Officer to liquidate the investments and ratify the line item account transfer at the next regular scheduled meeting.

NOW THEREFORE BE IT RESOLVED, to approve the line-item account transfer in the amount of \$210,000.00 and all future line-item account transfers authorized by the Fiscal Officer and to be ratified at the next regular scheduled meeting.

Mr. Sams moved for adoption of the foregoing resolution. The motion was seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of November, 2022

Signed: _____	“YEA”
_____	“YEA”
_____	“YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HURST KELLY & COMPANY LLC
ENGAGEMENT FOR REGULATORY BASED FINANCIAL STATEMENTS
FOR TURTLECREEK TOWNSHIP**

WHEREAS, Turtlecreek Township has determined a need for financial assistance with year-end 2022 regulatory based financial statements; and

WHEREAS, Hurst Kelly & Company LLC is a Certified Public Accounting Firm; and

WHEREAS, Hurst Kelly & Company LLC has provided their engagement letter for the year-end 2022 in the amount of \$5,000.00; and

NOW, THEREFORE, BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby further agrees to pay Hurst Kelly & Company LLC, with Mark Hurst as the engagement partner for the limited services as stated in the engagement letter. The fee of \$5,000.00 will be charged for the services provided and shall be due when rendered and billed. This source of the funds will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services).

FURTHER, BE IT RESOLVED, to enter into a contract with Hurst Kelly & Company LLC for said year-end 2022 regulatory based financial statements and for the Fiscal Officer to sign the agreement.

This resolution was introduced by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of November, 2022

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 22-11-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HURST KELLY & COMPANY LLC
ACCOUNTING AND CONSULTING SERVICES
FOR TURTLECREEK TOWNSHIP**

WHEREAS, Turtlecreek Township Fiscal Officer has determined a need of financial/consulting assistance with various accounting and consulting services; and

WHEREAS, Hurst Kelly & Company LLC is a Certified Public Accounting Firm; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio wishes to engage Hurst Kelly & Company LLC beginning November 30, 2021; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby agrees to pay Hurst Kelly & Company LLC, with Mark Hurst as the engagement partner overseeing the services provided by Hurst, Kelly & Company LLC the fee of \$250.00 per hour based upon time required to perform services or the current rate at the time the services are provided. This source of the funds will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services). This contract shall remain in effect until such time as either party provides written notice of termination to the other party.

FURTHER, BE IT RESOLVED, to enter into a contract with Hurst Kelly & Company LLC for said financial/consulting services and for the Fiscal Officer to sign the agreement.

This resolution was introduced by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of November, 2022

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

End of Minutes.